



INDIANA STATE FAIRGROUNDS ★ 1202 EAST 38TH STREET ★ INDIANAPOLIS, IN 46205

## **TITLE: SALES INTERN**

**INTERNSHIP DATES:** April 1st through the end of August; start and finish dates are negotiable. We will work around your class schedule through the end of the school year before the position becomes a full-time summer position thereafter.

### ***Paid Internship***

### **GENERAL DESCRIPTION:**

The position of Sales Intern reports to the Deputy Executive Director. This position is responsible for providing assistance to the Corporate Relations & Sales Manager in the coordination of the activities associated with group ticket sales and the rental of and plan implementation for programs to occur in party tents during the State Fair.

### **RESPONSIBILITIES:**

1. Coordinate group ticket sales program.
2. Assist with State Fair party tent rentals and make special arrangements as necessary.
3. Assist in the Operations and/or Concessions offices as necessary.

\*Applicant should have outstanding communication skills, organization skills and an interest in sales.